

Privacy policy

regarding data processing pertaining to registration with the Library of the Hungarian Parliament

The Office of the National Assembly (hereinafter: Office) hereby informs visitors to the Library of the Hungarian Parliament (hereinafter: Library) about personal data processed in connection with the registration of library patrons, the Office's practice adopted within the scope of processing personal data, its measures introduced to protect personal data, as well as the ways and possibilities available to those concerned to exercise their rights.

1. The data controller

The controller of data provided at the registration with the Library is the Office (postal address: 1055 Budapest, Kossuth Lajos tér 1-3., phone: +36-1-441-4000, +36-1-441-5000, www.parlament.hu, data processing organisational unit: Directorate of Cultural Affairs, Library of the Hungarian Parliament).

Contact for the data protection officer: [adatvedelem\(at\)parlament.hu](mailto:adatvedelem@parlament.hu)

2. Legal basis and objective of data management

During advance registration online at www.ogyk.hu, as well as during registration in person, the collecting of personal data – pursuant to point e) of paragraph (1) of article 6 of the General Data Protection Regulation – is carried out in accordance with § 57 of Act CXL of 1997 on the protection of cultural goods, museum institutions, public library services and community culture. The objective of processing the data is to ensure the use of the library for patrons. The processing of data provided to promote research activity as well as the upload of portrait photos into the library system is carried out in accordance with point a) of paragraph (1) of Article 6 of the general General Data Protection Regulation, i.e. with the consent of the person(s) affected.

3. The data processed, the duration of data processing

Establishing a legal relationship with library patrons and the issuance of invoices during library registration require the provision of the user's family and first name/birth family and first name, place and date of birth, mother's birth, family and

first name, and their permanent address. Entrance to the Library area requires the provision of the visitor's name, date of birth, as well as the number and type of the official ID card required for personal identification. More information about entry can be found here. To make entry at the readers' entrance (gate XXV of the Parliament) easier, a portrait photo can be provided, which, with the user's special consent given during upload, is also stored in the Library database in addition to the entry system. If the person concerned does not consent to his/her portrait being stored in the Library database, it will be deleted on the day following the first entry to the Library, but on the eighth day from upload at the latest (which does not include the day of the upload). Storing the portrait photo in the library database longer than eight days is not a condition for biometric entry, however, if the person in question does not turn up in person at the Library during the eight days after the photo upload, the next entry will only be possible if a new portrait photo is uploaded in the system, since the original one will have been deleted by then. At the first entry following the upload of the portrait, the Library staff will verify if the uploaded portrait photo complies with the requirements based on the patron's ID documentation and the library card, which must be shown to the staff member.

The registration must be confirmed during the registration process. The aim of this is to verify that the registration, during which personal data were provided, was carried out by the registered person. This requires the provision of an e-mail address. If the registration is not confirmed within 24 hours, the system automatically deletes it. The following data can be provided on a voluntary basis for reasons of statistical data collection and information provision: preferred language, interests, phone number. The duration spent in the library and the use of services are registered and recorded strictly for statistical reasons (assessment of visitor hours of the Library, user habits). The interface created to facilitate research work ("Ask a librarian!", request of heritage books) processes the personal data (name, e-mail address or phone number) required for contacting the relevant institution for 90 days after the receipt of the request. The personal data processes are automatically deleted from the system two weeks after the expiry of the maximum of one-year validity of the library card, unless the holder renews it in person or online. After the deletion from the system, new registration is possible.

On occasion, the Library organises public events, during which public photographs can be taken of the participants – with the aim of providing information about the given event, pursuant to paragraph (2) of Section 2:48 of the Civil Code –, which the Library publishes on its social network site or homepage.

4. Accessing data from the data controller, data security measures and data forwarding

The data provided by patrons can exclusively be processed by Library staff members, acting within their professional competence to perform their duties. Therefore, personal data can be accessed especially by the staff members dealing with library registration, as well as their superiors.

The Library manages personal data with the greatest possible circumspection, strictly confidentially, and exclusively to the extent necessary for the use of services. It does not share personal data with third parties. The Library stores personal data on servers at its headquarters and does not use the services of other companies for storing or processing personal data. The Office took the necessary security measures in accordance with the Information Security Regulations to ensure the protection of personal data provided by library patrons against unlawful access and unlawful modification, among other reasons. The IT system creates logs about all interventions.

5. The right of library patrons in connection with data processing

a) The right of access of library patrons to their processed personal data:

The library system provides online, direct access to the processed personal data of library patrons on the login.ogyk.hu page. Besides the online interface, the library patrons can also ask to be informed about their processed personal data in person in the Library.

b) Correcting processed personal data:

Library patrons can ask for their personal data to be corrected, provided they are incorrect or inaccurate. The personal data provided on the online page of the library system can be corrected on that page, and it is also possible via agreeing such data in person in the library.

Besides the above, requests for correcting personal data pursuant to points a) and b) can also be made at the e-mail addresses `ogyk-beiratkozas(at)parlament.hu` and `adatvedelem(at)parlament.hu`, as well as by post at 1055 Budapest, Kossuth tér 1-3.

c) The right of library patrons to have their personal data deleted:

Registered library patrons can request that their processed personal data be deleted any time, provided it does not violate the lawful right of the data controller (for example, its right to launch a penalty procedure) and the request does not violate any legal regulations (for example, pursuant to the relevant regulation pertaining to entry, data required for entry must be stored for eight years after the issuance of library cards). The deletion of personal data results in the termination of the member status of the library user in question, who no longer has the right to use the Library.

d) The right of library patrons to restrict the use of their personal data:

If a registered library patron disputes the accuracy of his/her personal data, such data will be restricted for the time while they are being checked by the data controller. If the library card of a registered patron expires and he/she does not want to renew it, meaning that the objective of data processing was realised and there is no more need for the person's processed personal data, the patron has the right to request that such data will not be deleted but remain stored in the Library system with the purpose of submitting, asserting or defending legal claims. In such cases, a special written request must be made by the patron in person or by post, specifying the claim in question and the duration of the requested storing of his/her data.

Requests regarding the information provision about as well as the correction, deletion or restriction of processed personal data will be fulfilled by the Office within 30 days of receipt, or, if this is not possible, the Office will inform the patron about the reason, providing not only factual and legal explanations for the request being rejected but also informing the patron about possible legal remedies.

6. Opportunity for library patrons to avail themselves of their right pertaining to data processing

If a library patron experiences unlawful data processing, he/she can primarily turn for legal remedy to the Office, which is the controller of his/her personal data, and can request an inquiry from the National Authority for Data Protection and Freedom of Information (NAIH). Anyone can contact NAIH (1055 Budapest, Falk Miksa utca 9-11., [ugyfelszolgalat\(at\)naih.hu](mailto:ugyfelszolgalat@naih.hu)) to request an inquiry with reference to a violation in connection with the processing of their personal data, or the immediate danger of such violation.

Those with a suspicion of their legal rights being violated as a result of data processing carried out by the Office, can go to court, which will launch an expedited procedure. The competent body to conduct the trial is the Budapest-Capital Regional Court (1055 Budapest, Markó u. 27.), but the person presenting the case has the right to choose a court with competence in his/her permanent or temporary place of residence.

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